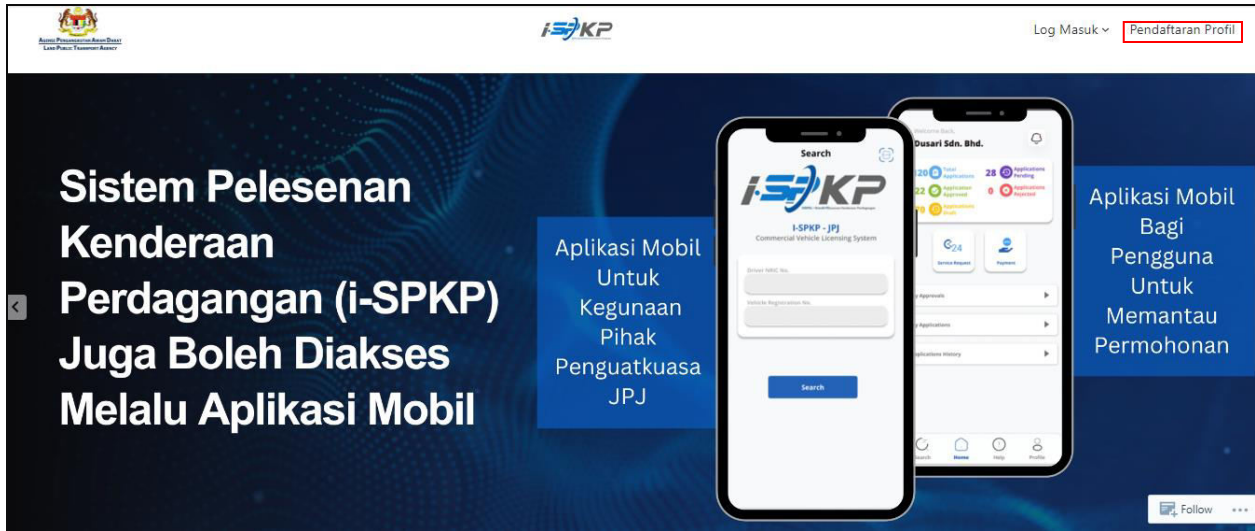


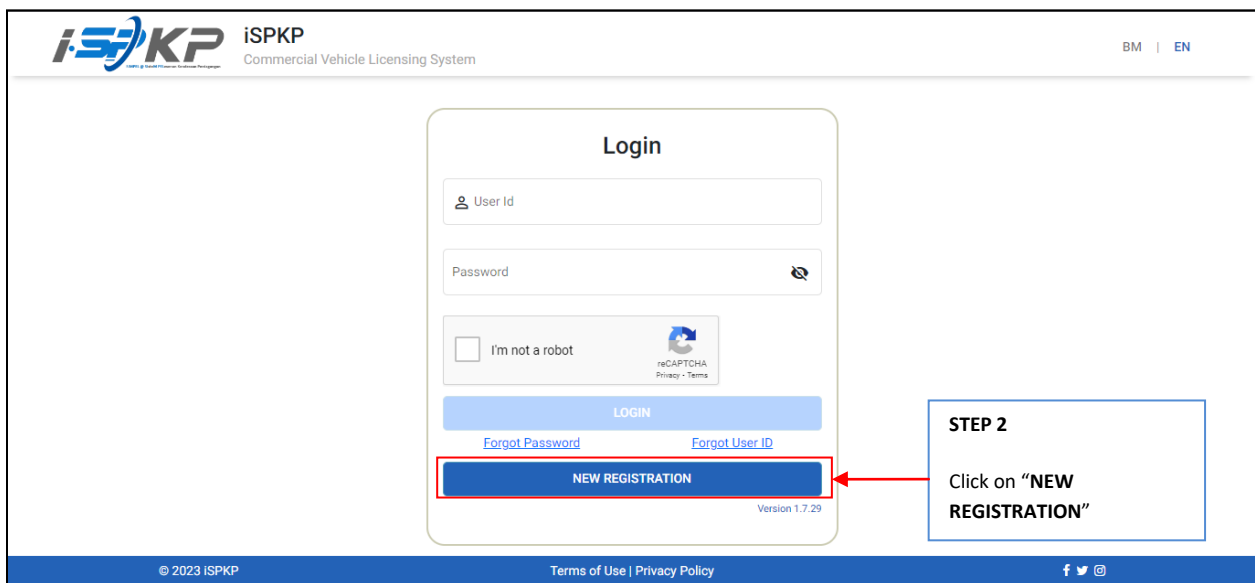


## **iSPKP QUICK GUIDE PROFILE (ENG)**

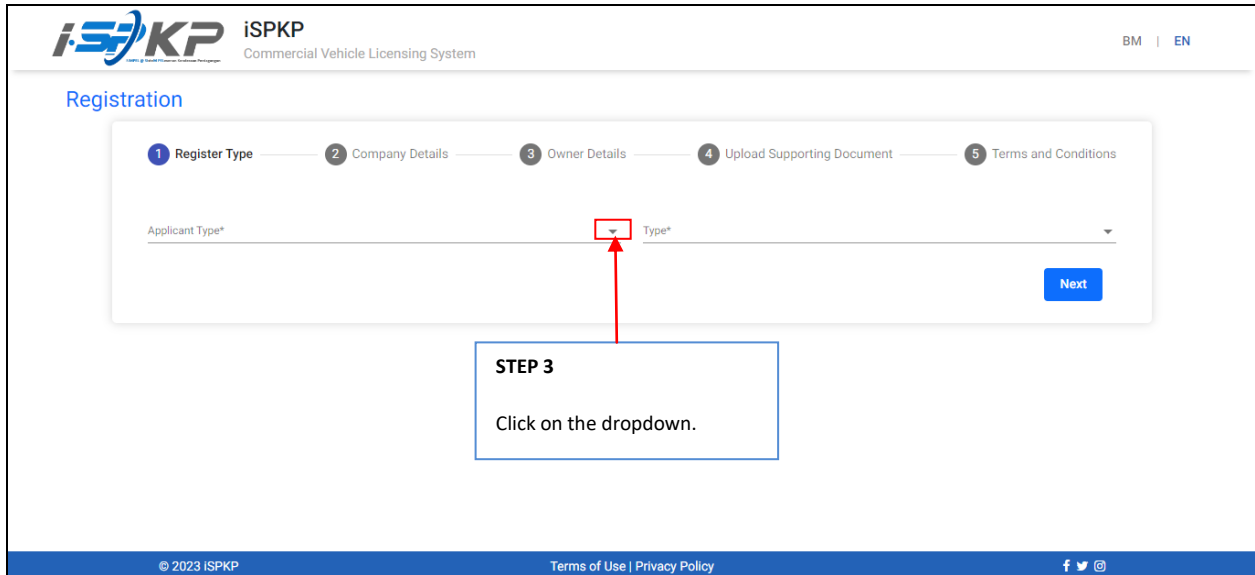
<b>Module</b>	<b>Profile Management</b>
<b>Application Type</b>	<b>Profile Registration</b>
<b>Objective</b>	<b>Applicant should be able to register company profile. (Individual)</b>
<b>Expected Result</b>	<b>Applicant should be able to login to the system with credential generated by the system.</b>
<b>URL</b>	<a href="http://ispkp.apad.gov.my/apad/#/">http://ispkp.apad.gov.my/apad/#/</a> <a href="http://ispkp.lpkpsabah.gov.my/sabah/#/">http://ispkp.lpkpsabah.gov.my/sabah/#/</a> <a href="http://ispkp.lpkpsarawak.gov.my/sarawak/#/">http://ispkp.lpkpsarawak.gov.my/sarawak/#/</a>



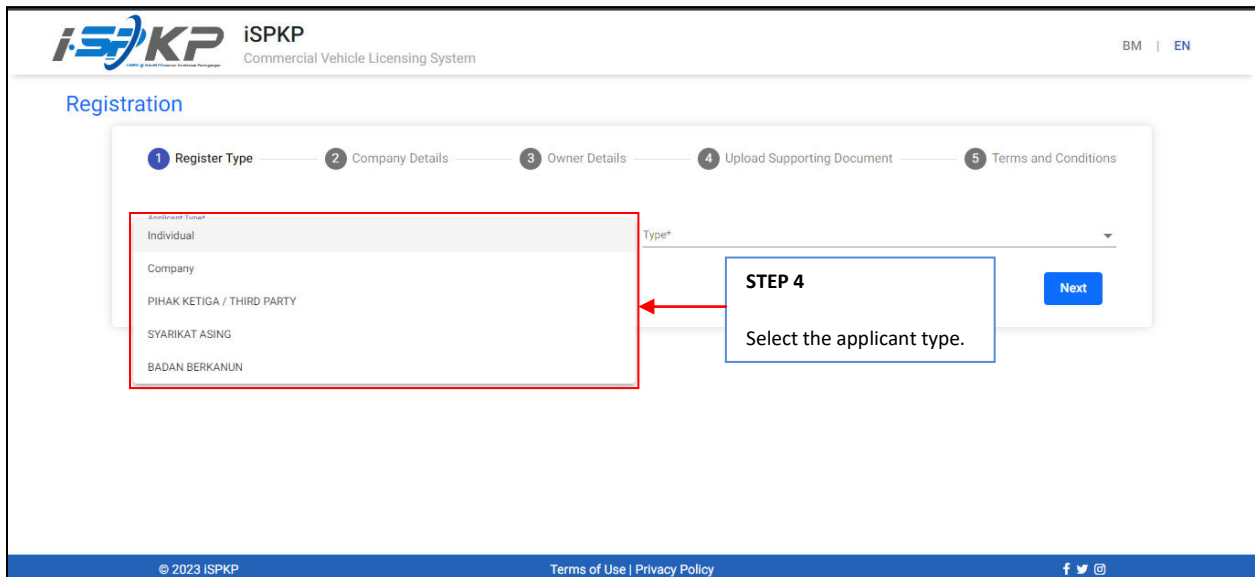
**STEP 1** : On the main page of the iSPKP website, please press the Profile Registration button to be directed to the Profile Registration screen.



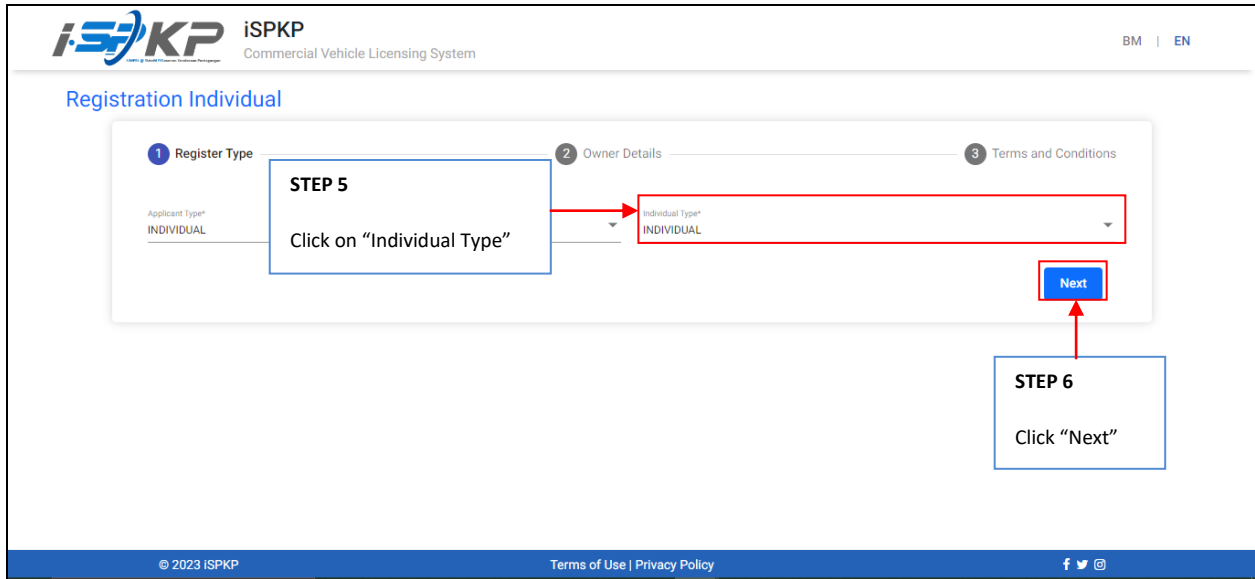
**STEP 2** : On the landing page, click on “New Registration” to start with the registration process.



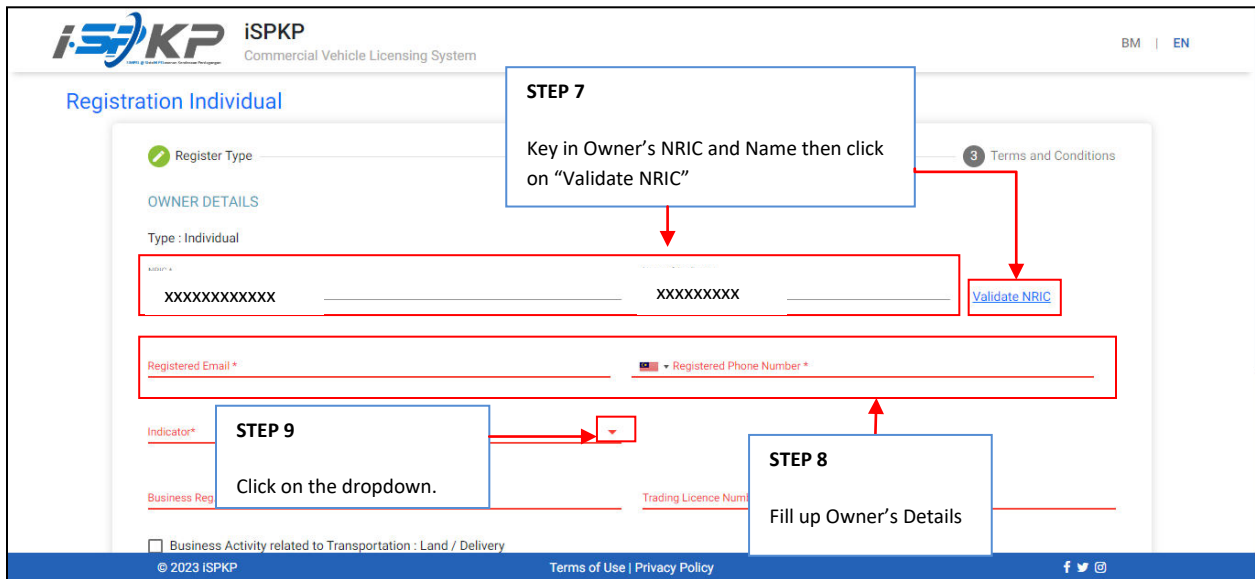
**STEP 3** : Click on the dropdown button to select the values of the dropdown.



**STEP 4** : Click on the Dropdown Button and select the applicant type that they wish to register. As follows are the values in the dropdown:  
Value 1: Individual (Chosen example)  
Value 2: Company  
Value 3: PIHAK KETIGA / THIRD PARTY  
Value 4: SYARIKAT ASING  
Value 5: BADAN BERKANUN



- STEP 5** : After choosing applicant type, the Individual Type will automatically keyed in.
- STEP 6** : Click “Next” to be directed to the next screen.



- STEP 7** : Key in Owner’s NRIC and Name of applicant then click on “Validate NRIC”.
- STEP 8** : Key in other Owner’s Details which are:
- Registered Email
  - Registered Phone Number
- STEP 9** : Click on Indicator dropdown button to see the values.

- STEP 10** : After clicking on the dropdowns, applicant should select one value from the three values available which are:
- K (Sarawak)
  - H (Sabah)
  - None

- STEP 11** : Key in Business Registration Number and Trading License Number.
- STEP 12** : Tick the check box if the business is related to Transportation: Land/Delivery.

Registered Email\*  
nurulnathasha26@gmail.com

Registered Phone Number\*  
0123456789

Indicator\*  
K

Business Reg. Number\*  
XXXXXXXXXXXX

Business Activity related to Transportation : Land / Delivery  
Please check if Yes

Address as in NRIC

Address Line 1\*  
JLN BAHAGIA

Address Line 2\*  
LORONG 2

Country\*  
MALAYSIA

State\*  
SARAWAK

District  
SIBU

Postal Code\*  
54100

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STEP 13  
Fill up Owner's Address information.

STEP 14  
Click on "Next"

Next

- STEP 13** : Fill up Owner's Address information as per NRIC.  
**STEP 14** : Click on "Next" to be directed to the next screen.

ISPKP Commercial Vehicle Licensing System

Registration Individual

Register Type Owner Details Terms and Conditions

Pengakuan Pelanggan / Customer's Declaration

Saya / Kami mengaku bahawa:

- Semua maklumat yang diberikan dalam borang ini termasuk dokumen sokongan adalah BENAR dan TERKINI.
- Telah melantik wakil mengikut surat wakil untuk tujuan melaksanakan apa-apa urusan dengan LPKP Sarawak dan akan bertanggungjawab keatas sebarang dokumentasi atau transaksi yang dibuat oleh wakil tersebut; dan
- Telah mematuhi sebarang keperluan lain yang ditetapkan oleh Lembaga, Akta Lembaga Pelesenan Kenderaan Perdagangan 1987 atau mana-mana undang-undang yang terpakai.

I / We declare that:

- All information provided in this form including attachment documents is TRUE and UP TO DATE.
- I/We, as appointed a representative as per the representative's letter for the purpose of exercising any right to deal with LPKP Sarawak and will be responsible for any document or transactions made by such representative; and

Agreements set by the Board, the Commercial Vehicles Licensing Board Act 1987 or any applicable laws.

Pengangkutan Awam Darat 2010, pelanggan yang didapati melakukan kesalahan memalsukan pernyataan atau mengemukakan butiran palsu boleh dikenakan denda tidak melebihi RM5,000.00 (bibi satu (1) tahun atau kedua-duanya sekali).  
 Jika, memahami dan mematuhi polisi dan syarat yang ditetapkan oleh LPKP Sarawak yang diperolehi dari laman web LPKP Sarawak atau melalui pejabat LPKP Sarawak yang berhampiran.  
 and Public Transport Act 2010, customers found guilty of an offence falsifying a statement or submitting false details can be fined not exceeding RM5,000.00 or imprisonment not exceeding one (1) year or both.

2. The customer is obliged to read, understand, and comply with the policies and conditions stipulated by LPKP Sarawak can be obtained from LPKP Sarawak's website or through the nearest LPKP Sarawak Office.

I have read and agreed with the terms and conditions mentioned above. I confirm that I fulfil all the Eligibility Criteria imposed

Back

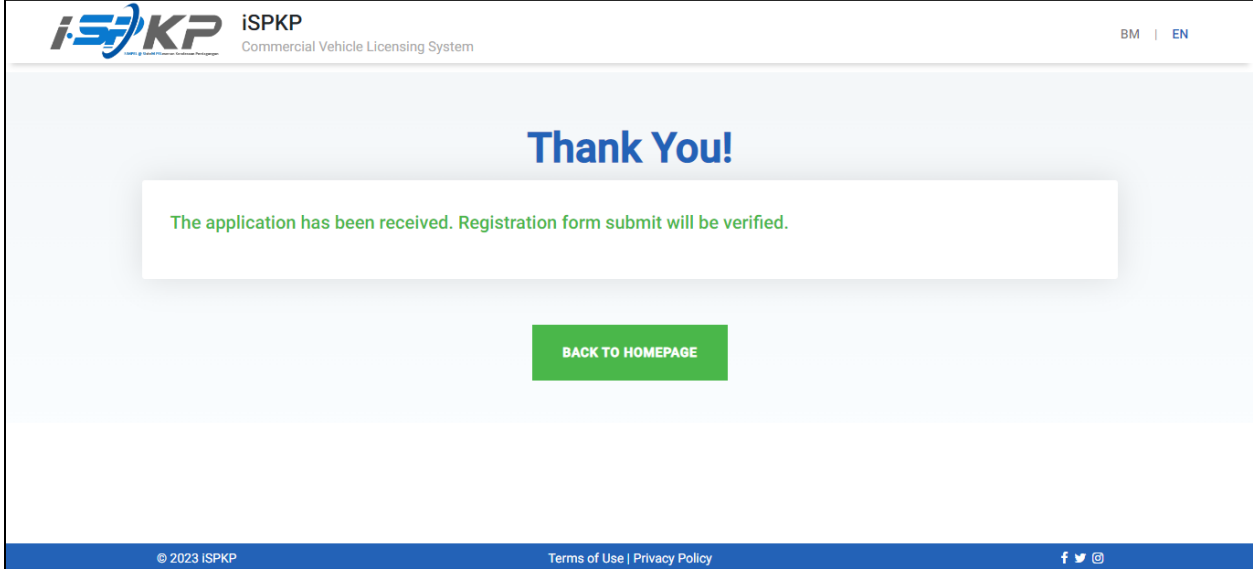
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STEP 15  
Click on the checkbox.

STEP 16  
Click on the "Submit".

Submit

- STEP 15** : On the Customer's Declaration screen, click on the checkbox in agreeing to the terms and conditions.  
**STEP 16** : Click on "Submit" to submit the application.



- STEP 17** : After done submitting registration, applicant should wait for an email notification to make biometric verification through APAD counter or face verification through Electronic-Know-Your-Customer (e-KYC) application. After verification process is successful, applicant will receive an email with a temporary password. Applicant then shall login to the system and change the password for security purpose.